Jack's Urban Eats Employment Application

We are an Equal Opportunity Employer Date _____

Please Print

_____ _____ _____
Last Name First Name Middle

Present Address

_____ _____ _____ _____
No. & Street City State Zip

_____ _____
Cell Phone Home Phone

Employment Desired
Position(s) applying for: _____

Personal Information
Have you ever applied to or worked for Jack's Urban Eats before?
☐ Yes ☐ No
If yes, when? _____

Do you have any friends or relatives working for our Jack's Urban Eats?
☐ Yes ☐ No
If yes, state name(s) and relationship:

_____ _____
Name Relationship

_____ _____
Name Relationship

How did you learn about Jack's Urban Eats?

_____

If hired, would you have a reliable means of transportation to and from work? ☐ Yes ☐ No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.) ☐ Yes ☐ No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country? ☐ Yes ☐ No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? ☐ Yes ☐ No
If no, describe the functions that cannot be performed.

_____

_____

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? (Convictions for misdemeanor marijuana-related offenses that are more than two years old need not be listed.) ☐ Yes ☐ No
If yes, state nature of the crime(s), when and where convicted, and disposition of the case.

_____

_____

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, date of the offense, the surrounding circumstances, and the relevance of the offense to the position(s) applied for may, however, be considered.)

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Education, Training and Experience

School	Name and Address	No. of years Completed	Did you Graduate?	Degree or Diploma
High School	_____ Name _____ _____ City State	_____	☐ Yes ☐ No	_____
College/ University	_____ Name _____ _____ City State	_____	☐ Yes ☐ No	_____
Vocational/ Business	_____ Name _____ _____ City State	_____	☐ Yes ☐ No	_____

Employment History

List below all present and past employment starting with your most recent employer (last ten years is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume.

Dates of Employment	**Name & Address of Employer**	**Position Title and Responsibilities**	**Supervisor & phone number**	**Starting salary and ending salary**	**Reason for leaving**
From: To:				$ $	Reason: May we contact this employer? __Yes __No
From: To:				$ $	Reason: May we contact this employer? __Yes __No
From: To:				$ $	Reason: May we contact this employer? __Yes __No

Note: Attach additional page(s) if necessary.

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AVAILABITY:

Mon: _____ Fri: _____

Tue: _____ Sat: _____

Wed: _____ Sun: _____

Thu: _____

Please Read Carefully, Initial Each Paragraph and Sign Below

_____
Initials I certify, under penalty of perjury, that all the information above is true and complete. I have not knowingly withheld any information that might adversely affect my chances for employment. I understand that any falsification, material omission or misstatement of information on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery. I further certify that I, the undersigned applicant, have personally completed this application.

_____
Initials I hereby authorize Jack's Urban Eats and its representatives to contact my prior employers and all others for the purpose of verification of all information I have supplied, and to thoroughly investigate my references, work record, education, professional credentials, and other matters related to my suitability for employment. Further, I authorize the references I have listed to disclose to the Jack's Urban Eats any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Jack's Urban Eats, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____
Initials I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Jack's Urban Eats. In addition, I understand and agree that if I am employed, my employment is "at-will" – that is, it is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Jack's Urban Eats and that no promises or representations contrary to the foregoing are binding on the Jack's Urban Eats unless made in writing and signed by me and the Jack's Urban Eats' designated representative.

_____
Initials I understand and agree that in connection with my application for employment or possible assignment to another position within the Jack's Urban Eats, the Jack's Urban Eats may solicit and obtain information related to my character, work habits, job performance, experiences and abilities, and the reasons for the termination of past employment. I also understand and agree that the Jack's Urban Eats may request information from various federal, state, and other agencies, including public and private sources that maintain records concerning my past activities relating to my driving record, credit history, criminal record, civil matters, previous employment, educational background, and other past experiences, to the extent permitted by law. Should the Jack's Urban Eats obtain public records related to me (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment), I understand that I am entitled to copies of any such public records within seven (7) business days unless I mark the check box below. If the Jack's Urban Eats takes any adverse action based on the information in such records, including denying me employment, I understand I am entitled to a copy of any such records even though I have checked the box below.

❑ I waive receipt of a copy of any public record described in the paragraph above.

_____ _____
Date Applicant's or Employee's Signature

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